

DAVID COLB WHEELER design · illustration · administration

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ART RESOURCES INTERNATIONAL - FINE ART PUBLISHING

Norwalk, CT

⇒ Art Director

Feb. 2007 - present

Direct and manage art department for art publishing company with revenues of \$3 M/yr.

Hire, direct and maintain relationships with over twenty-five outside artists/designers/illustrators in the creation of work appropriate to the marketplace.

Oversee all aspects of production including prepress, file prep, proofing, and press checks related to 4C process printing.

Verify and approve all art department and production invoices.

Support and assist in all systems management, including Microsoft Exchange Small Business Server, Mac ethernet network, Kodak Novajet 1000i and Epson 4800 wide-format color printers.

Oversee complete renovation of company website.

Assist marketing/sales department in the presentation of product lines to customers.

AVALON PUBLISHING GROUP - TRADE BOOK PUBLISHING

New York, NY

⇒ Designer/Art Department Coordinator

June 2001 - Feb. 2007

Design covers and jackets for trade cloth and paperback books for all four Avalon imprints

Design trade publication advertising - The New York Times, The New Yorker, Baker & Taylor, The Nation, Publisher's Weekly and many more; posters, postcards, flyers & special promotional items

Maintain relationships with over twenty freelance designers, including invoice and payment management

Construct and lay out mechanicals for covers and jackets

Check, correct and finalize all pre-press items for covers and jackets

Oversee traffic and release of cover and jacket designs and mechanicals

Oversee organization, coding and submission of all art department vendor invoicing

Maintain print brokerage and stock house relationships; schedule, manage and direct photo shoots

⇒ COMMERCIAL AND ADVERTISING ILLUSTRATION

Sept. 1990 - present

"Dogs' Letters to Santa", Carroll & Graf, Hardcover, October, 2006

Downtown Magazine Group - regular spot illustration in eight New Jersey county magazines

Goodman Furs - *The New York Times*

World City Corporation - *Newport News Gazette* (VA)

Many corporate and business clients

Single-panel cartoonist

Software: Mac OSX, Adobe CS2/3; QuarkXpress, Acrobat, Painter, Graphic Converter - member, New York InDesign Users Group

CORPORATE EXPERIENCE

New York, NY

F.S. von Stade Executive Search Associate, Investment Banking

Feb. 2000 - June 2001

Assisted candidates in search procedure, scheduling interviews, reviewing resumes, etc.

Initiated contact and maintained candidate files throughout search procedure

Organized, produced and distributed documentation for corporate, banking and securities transactions.

Assisted clients and managed internal and external communications at transaction closings.

EDUCATION

Bachelor of the Arts, San Diego State University - Recipient, Ross Scholarship